



75 High Street
Morgantown, WV 26505
PH: 304-284-7540

July 7, 2005

WEST VIRGINIA BULLETIN NO. WV360-5-25

SUBJECT: PER – National Employee Development Center (NEDC) FY06 Training Needs

Purpose. To inform employee of the FY06 NEDC Training Needs Inventory

Expiration Date. August 12, 2005

ACTION REQUIRED BY AUGUST 12, 2005

The National Employee Development Center (NEDC) will be modifying the FY06 Training Needs Inventory in order to obtain a more accurate projection of employee needs and participation.

All employees should review the NEDC FY06 Training Schedule, complete the attached FY06 NEDC Training excel spreadsheet and forward to their supervisor by **July 15, 2005**. This is not a wish list and employees should request not more than three (3) formal courses which must be prioritized. All information must be completed on the excel spreadsheet. Prerequisites must be met to ensure this has been done. The following website can provide the course descriptions, <http://www.nedc.nrcs.usda.gov>.

All supervisors/managers should review the employee's request and mark approved or not approved. Any courses not approved should have a written statement attached on a separate sheet. The FY06 NEDC Training excel spreadsheet(s) must be forwarded to the ASTC-FO's or appropriate Principal Staff member for review, consolidation and priority for their appropriate area by **July 29, 2005**. After these reviews, the final spreadsheets should be forwarded to Charlotte Wertz no later than **August 12, 2005**. Sorry for this short turn around, but we must meet the action date from NEDC. No late request will be accepted.

Employees wanting to take Self-Study Courses must have prior approval from their immediate supervisor. After approval is obtained, go directly into the NEDC homepage at <http://www.nedc.nrcs.usda.gov> to register for these courses. A copy of certification of completion must be sent to Charlotte Wertz.

All other training request information will be sent out at a later date.

If you have questions, call Charlotte at 304-284-7551.

/s/William P. O'Donnell, Acting for

Ronald L. Hillard
State Conservationist

Attachments: NEDC Basic Training Schedule
[FY-06 NEDC Training Form](#)

DIST: E

FY2006
NEDC Basic Training Schedule

Course Number	Session Number	Title	Location	Start Date	End Date
000140	0017	Effective Presentations	Sacramento, CA	10/25/2005	10/27/2005
000006	0018	The Effective Facilitator	Denver, CO	11/15/2005	11/17/2005
000140	0018	Effective Presentations	St. Louis, MO	11/29/2005	12/1/2005
000043	0006	West-Wide Snow Survey Training	Bend, OR	1/8/2006	1/13/2006
000049	0008	Prescribed Burning Tall Grasses	Stillwater, OK	1/9/2006	1/13/2006
000156	0002	Salinity Management for Soil & Water	Salt Lake City, UT	1/16/2006	1/20/2006
000140	0019	Effective Presentations	Greensboro, NC	1/24/2006	1/26/2006
000015	0015	Contract Administration For Construction Contracts	Fort Worth, TX	2/6/2006	2/10/2006
000161	0001	Prescribed Burning - Oak and Pine Savannas	Clayton, OK	2/27/2006	3/3/2006
000011	0033	Supervising For Excellence	Fort Worth, TX	2/27/2006	3/3/2006
000028	0008	Introduction To Digital Remote Sensing	Fort Worth, TX	3/6/2006	3/10/2006
000047	0006	Prescribed Burning - Short Grasses	Kerrville, TX	3/6/2006	3/10/2006
000010	0036	Managing for Excellence	Nashville, TN	3/7/2006	3/9/2006
000006	0019	The Effective Facilitator	Nashville, TN	3/7/2006	3/9/2006
000001	0010	Capitol Hill Workshop	Washington, DC	3/13/2006	3/16/2006
000021	0015	Concrete Fundamentals	Fort Worth, TX	3/13/2006	3/17/2006

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000111	0013	New Professional Engineers, Geologists, & Landscape Architects	Fort Worth, TX	3/20/2006	3/31/2006
000011	0034	Supervising For Excellence	Greensboro, NC	3/20/2006	3/24/2006
000010	0037	Managing for Excellence	Baltimore, MD	3/28/2006	3/30/2006
000048	0007	Prescribed Burning - Shrub Grasses	To be Determined	3/28/2006	3/31/2006
000027	0007	Rangeland Ecology II	Fort Worth, TX	3/28/2006	3/31/2006
000146	0003	Roller Compacted Concrete	Fort Worth, TX	4/3/2006	4/7/2006
000010	0038	Managing for Excellence	Nebraska City, NE	4/4/2006	4/6/2006
000093	0007	Liner Design For Animal Waste Containment	Fort Worth, TX	4/10/2006	4/14/2006
000046	0007	Prescribed Burning	To be Determined	4/10/2006	4/14/2006
000014	0014	Construction Inspection	Fort Worth, TX	4/24/2006	4/28/2006
000111	0014	New Professional Engineers, Geologists, & Landscape Architects	Spokane, WA	4/24/2006	5/5/2006
000011	0035	Supervising For Excellence	Sacramento, CA	4/24/2006	4/28/2006
000010	0039	Managing for Excellence	Phoenix, AZ	5/9/2006	5/11/2006
000030	0007	Pastureland Ecology I	Raliegh, NC	5/16/2006	5/25/2006
000035	0012	Soil Bioengineering	To be Determined	5/22/2006	5/26/2006
000037	0009	Soil Compaction & Field Control	Fort Worth, TX	5/22/2006	5/26/2006
000011	0036	Supervising For Excellence	St. Paul, MN	5/22/2006	5/26/2006

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000031	0006	Pastureland Ecology II	State College, PA	6/5/2006	6/9/2006
000011	0037	Supervising For Excellence	Nashville, TN	6/12/2006	6/16/2006
000042	0009	Water Quality Resource Assessment	Olympia, WA	6/12/2006	6/16/2006
000032	0006	Plant-Herbivore Interactions	Logan, UT	6/13/2006	6/22/2006
000026	0008	Rangeland Ecology I	Fort Worth, TX	6/19/2006	6/23/2006
000140	0020	Effective Presentations	Phoenix, AZ	6/20/2006	6/22/2006
000010	0040	Managing for Excellence	St. Paul, MN	6/20/2006	6/22/2006
000011	0038	Supervising For Excellence	Reno, NV	7/10/2006	7/14/2006
000140	0021	Effective Presentations	St. Paul, MN	7/18/2006	7/20/2006
000010	0041	Managing for Excellence	Denver, CO	7/25/2006	7/27/2006
000011	0039	Supervising For Excellence	Nebraska City, NE	8/7/2006	8/11/2006
000010	0042	Managing for Excellence	Indianapolis, IN	8/22/2006	8/24/2006
000011	0040	Supervising For Excellence	Baltimore, MD	9/11/2006	9/15/2006
000140	0022	Effective Presentations	Indianapolis, IN	9/12/2006	9/14/2006
000010	0043	Managing for Excellence	Portland, OR	9/19/2006	9/21/2006
000011	0041	Supervising For Excellence	Phoenix, AZ	9/25/2006	9/29/2006